

FRIENDS OF ADI

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

For the year ended 31 December 2007

Friends of ADI

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Legal and Administrative Information

For the year ended 31 December 2007

Trustees

Nori Graham, Chairman
John Murphy
Mary Shurman
Martin Else
Harry Cayton

Charity Registered Number

1076992

Principal Office

64 Great Suffolk Street, London, SE1 0BL

Bankers

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Trustees' Report

For the year ended 31 December 2007

The Trustees submit their annual report and the financial statements of Friends of ADI (the charity) for the year ended 31 December 2007. The Trustees confirm that the annual report and financial statements of the charity comply with current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in October 2000.

Method of appointment or election of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed. There must be a minimum of three Trustees in office at any point in time. New Trustees are appointed by a resolution of the Trustees passed at a special meeting.

Constitution policies and objectives

The charity is constituted under a Trust deed dated 14 May 1999 and is a registered charity number 1076992. The objective of the charity as defined in its Trust deed is the relief of persons suffering from Alzheimer's disease and related conditions in particular by assisting in the provision of support and assistance for the carers of such persons through the provision, at the discretion of the Trustees, of financial and other assistance to the body 'Alzheimer's Disease International'.

There have been no changes to this objective since the last financial report.

The Trust, Friends of ADI, exists to support the work of Alzheimer's Disease International (ADI) using our status as a registered UK charity.

ADI is a worldwide federation of Alzheimer's associations, incorporated as a not for profit organisation in the United States of America. Each member of ADI is the organisation in that country which supports people with dementia and their families. The mission of ADI is to improve the quality of life of people with dementia and their families throughout the world by building and

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strengthening the work of Alzheimer associations and raising awareness about Alzheimer's disease and other dementias.

Organisational structure and decision making

The Trustees of Friends of ADI are supported in their management of the charity by in-kind administration from ADI. Day to day management is delegated to the Executive Director (Marc Wortmann) and Finance and Technology Manager (Michael Lefevre) of ADI. Friends of ADI does not, itself, run any programmes or employ any staff. The part-time services of the Executive Director and Finance and Technology Manager employed by ADI are provided free of charge to Friends of ADI.

Review of activities and future developments.

The financial results for the year and the financial position of the Trust are shown in the attached financial statements.

In 2007, Friends of ADI, received £2,882 in legacies, donations and investment income. £2,000 was given in grants to ADI to support its key activities. Income and expenditure were much lower than in 2006, when an exceptionally large legacy (£40,000) was received.

A £250 legacy was received in 2007 which it later transpired had been intended for the Alzheimer's Society in the UK, which is a member of ADI. It was agreed that rather than returning the money, the amount should be paid to the Alzheimer's Society.

ADI co-ordinates World Alzheimer's Day each year on September 21, including producing and distributing promotional materials to all of its members. The 2007 theme, 'No time to lose – people with dementia speak out!' was embraced by associations around the world, many of whom used the day to focus on the reality of life with dementia as seen by the people with the disease themselves, in order to raise awareness of dementia and the work of their associations.

ADI's annual conference was the first international conference on dementia and is the longest running. Each year ADI's member associations and others come together to exchange information and to learn and share with one another. The ADI conference is unique in that it brings together a wide range of individuals and groups with an interest in dementia.

ADI runs the Alzheimer University, a programme is a series of workshops and residential training courses to equip staff and volunteers of Alzheimer associations with the skills to develop their organisations. The ADI Twinning Programme creates partnerships between Alzheimer associations so that they can share their knowledge, experience and resources with each other.

ADI produces booklets and factsheets on a variety of dementia-related topics in English, Spanish and other languages. ADI maintains a website and produces an international newsletter 'Global Perspective'. ADI members have access to an intranet site, providing information and resources from Alzheimer associations worldwide. ADI also supports the work of the 10/66 Dementia Research Group, which looks at the impact of dementia in developing countries.

An unrestricted grant from Friends of ADI was used to support all of this work. Friends of ADI would like to thank everyone who contributed in 2007.

Future Directions

Friends of ADI will continue to support the activities of Alzheimer's Disease International.

Reserves policy

The Trustees consider that the current level of unrestricted reserves, which are the general free reserves of the charity, are sufficient to allow the Trust to continue to operate at current levels of activity. The Trust has minimal administration costs and makes grant payments out of donated income.

Investment policy and performance

The Trustees policy is to maintain all monies not immediately required for charitable purposes in the form of deposits earning a market rate of interest.

Risk management

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems are in place to mitigate our exposure to the major risks. The risk assessment is subject to regular review.

Grant making policies

Friends of ADI makes grants to Alzheimer's Disease International. Grants are to support the key activities of ADI namely:

- Building and strengthening Alzheimer associations, including through the Alzheimer University programme and Twinning Programme
- World Alzheimer's Day
- An annual international conference
- Dissemination of information
- Supporting the 10/66 Dementia Research Group

Trustees' responsibilities

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements the Trustees have:

- selected suitable accounting policies and applied them consistently;
- made judgements and estimates that are reasonable and prudent;
- stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepared the financial statements on a going concern basis (unless it is inappropriate to presume that the Trust will continue in operation).

The Trustees have overall responsibility for ensuring that the charity has an appropriate system of controls, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the detection and prevention of fraud and other irregularities.

This report was approved by the Trustees signed on their behalf by Nori Graham

Signed:

Nori Graham

Date:

7.10.2008.

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Statement of Financial Activities For the year ended 31 December 2007

	Note	Restricted Funds 2007 £	Unrestricted Funds 2007 £	Total Funds 2007 £	<i>Total Funds 2006 £</i>
INCOMING RESOURCES					
Donations, legacies and similar incoming resources	2	0	704	704	47,556
Investment income	3	0	2,178	2,178	1,216
TOTAL INCOMING RESOURCES		<u>0</u>	<u>2,882</u>	<u>2,882</u>	<u>48,772</u>
RESOURCES EXPENDED					
Charitable expenditure:					
Grants payable	4	0	2,250	2,250	47,600
Resources expended on managing and administering the charity	5		357	357	124
TOTAL RESOURCES EXPENDED		<u>0</u>	<u>2,607</u>	<u>2,607</u>	<u>47,724</u>
MOVEMENT IN TOTAL FUNDS FOR THE YEAR		0	275	275	1,048
TOTAL FUNDS AT 1 JANUARY 2007		0	2,464	2,464	1,416
TOTAL FUNDS AT 31 DECEMBER 2007		<u>0</u>	<u>2,739</u>	<u>2,739</u>	<u>2,464</u>

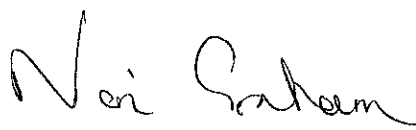
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Balance Sheet

As at 31 December 2007

	Note	£	2007 £	£	2006 £
CURRENT ASSETS					
Debtors	6	322		1,392	
Cash at bank		4,667		55,511	
		<u>4,989</u>		<u>56,903</u>	
CREDITORS: amounts falling due within one year					
	7	<u>(2,250)</u>		<u>(54,439)</u>	
			<u>2,739</u>		<u>2,464</u>
NET ASSETS					
	9		<u>2,739</u>		<u>2,464</u>
CHARITY FUNDS					
Unrestricted - General funds	8		2,739		2,464
TOTAL FUNDS					
			<u>2,739</u>		<u>2,464</u>

The financial statements were approved by the Trustees and signed on their behalf by Nori Graham.

Signed: 
Date: 7.10.2008.

Notes to the Financial Statements

For the year ended 31 December 2007

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002). The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in October 2000 and applicable accounting standards.

1.2 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.3 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. No amounts are included in the financial statements for services donated free of charge. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.4 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled.

1.5 Cash flow

The financial statements do not include a cash flow statement because the charitable trust, as a small reporting entity, is exempt from the requirement to prepare such a statement under the Financial Reporting Standard for Smaller Entities (effective June 2002).

1.6 VAT

The charity is not registered for VAT and its costs are therefore inflated by attributable input VAT which cannot be recovered.

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2. DONATIONS, LEGACIES AND SIMILAR INCOMING RESOURCES

	Restricted Funds 2007 £	Unrestricted Funds 2007 £	Total Funds 2007 £	<i>Total Funds 2006 £</i>
Gift Aid donations	0	40	40	826
Gift Aid Tax Credit	0	44	44	240
Legacies	0	250	250	40,000
Other donations	0	370	370	6,490
	<hr/>	<hr/>	<hr/>	<hr/>
Donations, legacies and similar incoming resources	<u>0</u>	<u>704</u>	<u>704</u>	<u>47,556</u>

3. INVESTMENT INCOME

	Total Funds 2007 £	<i>Total Funds 2006 £</i>
Interest receivable	<u>2,178</u>	<u>1,216</u>

4. GRANTS PAYABLE

	Total Funds 2007 £	<i>Total Funds 2006 £</i>
Grant – Alzheimer’s Disease International	2,000	47,600
Grant – Alzheimer’s Society (UK)	250	0
	<hr/>	<hr/>
Total	<u>2,250</u>	<u>47,600</u>

One grant was made to ADI during the year. One general grant of £2,000 (2006: £47,400 – 1 grant), and no grants for restricted purposes (2006: £200 – 1 grant). One grant was made to the Alzheimer’s Society (2006: £NIL).

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5. RESOURCES EXPENDED ON MANAGING AND ADMINISTERING THE CHARITY

	Total Funds 2007 £	<i>Total Funds 2006 £</i>
Online donations service	356	123
Other costs	1	1
Total	<u>357</u>	<u>124</u>

During the year, no Trustees received any remuneration (2006 - £NIL).

During the year, no Trustees received any benefits in kind (2006 - £NIL).

During the year, no Trustees received any reimbursement of expenses (2006 - £NIL).

The charity does not employ any staff and is administered free of charge by Alzheimer's Disease International.

6. DEBTORS

	Total Funds 2007 £	<i>Total Funds 2006 £</i>
Due within one year		
Gift Aid tax recoverable	322	1,192
Charity cheques awaiting processing	0	200
Total	<u>322</u>	<u>1,392</u>

7. CREDITORS

	Total Funds 2007 £	<i>Total Funds 2006 £</i>
Amounts falling due within one year		
Grants payable	2,250	54,439
Total	<u>2,250</u>	<u>54,439</u>

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8. STATEMENT OF FUNDS

	Brought Forward £	Incoming Resources £	Resources Expended £	Carried Forward £
UNRESTRICTED FUNDS				
General Funds	<u>2,464</u>	<u>2,882</u>	<u>2,607</u>	<u>2,739</u>
Total of Funds	<u><u>2,464</u></u>	<u><u>2,882</u></u>	<u><u>2,607</u></u>	<u><u>2,739</u></u>

General funds

General funds include general donations, Gift Aid tax credit and other income which has been donated.

Restricted funds

No restricted funds were held during 2007.

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds 2007 £	Total Funds 2007 £	<i>Total Funds 2006 £</i>
Current assets	4,989	4,989	56,903
Creditors due within one year	(2,250)	(2,250)	(54,439)
Total	<u><u>2,739</u></u>	<u><u>2,739</u></u>	<u><u>2,464</u></u>